NOEEN | NEW ORLEANS EARLY EDUCATION NETWORK

MEMORANDUM

To: NOEEN Steering Committee

From: Caitlin Boley, Director of Early Childhood Systems & Supports

Date: December 9, 2025

Re: Community Network Lead Agency Updates

This memo contains updates regarding the Community Network Lead Agency's recent and planned activities.

Updates

- *Coordinated Observations (CLASS):*
  - According to Louisiana Bulletin 140, lead agencies are required to coordinate and conduct local CLASS observations for all early childhood sites within their network.
  - There are 169 sites to be observed within the network
  - The CLASS team has conducted 643 of 645 required observations. These observations must be completed and submitted to the Louisiana Department of Education (LDOE) by December 15, 2025.
    - Infant observations concluded on 12/2.
    - Toddler observations concluded on 12/8.
    - The final 2 outstanding Pre-K observations are scheduled to conclude on 12/10.
  - The CLASS team has implemented the following strategies to support observations since November 12, 2025:
    - Held monthly in-person office hours for observers to get real-time support from the NOEEN team
    - 13 quality meetings have been completed. These meetings were used to review observation trends, discuss scoring considerations, and identify targeted supports for observers. Debrief forms for 26 observations were reviewed to monitor scoring patterns, identify areas of alignment or discrepancy, and to help ensure that observers are using objective evidence in their written feedback.

        - 2 of 2 local appeals submitted were denied due to no identified protocol violations.

- *Performance Profiles:*
    - According to Louisiana Bulletin 140, lead agencies are required to collect metrics to support the compilation of performance profiles.
    - 2024 - 2025 Performance Profiles were released on November 20, 2025. The network received an overall rating of 5.46 (High Proficient). The network received a 5.36 (High Proficient) in 2023 - 2024 and a 5.39 (High Proficient) in 2022 - 2023.

- *SmartTeach Assessments*
    - In accordance with Bulletin 140, all NOEEN providers must complete assessments with SmartTeach for publicly funded children enrolled at their sites by the mandated checkpoint dates. The 2025 -2026 Winter SmartTeach assessment checkpoint will be held on February 28, 2026.
    - The NOEEN team has implemented the following strategies to support the completion of SmartTeach assessments since November 12, 2025:
        - Sent individualized notices to providers with reminders of historic compliance, resources, and necessary data maintenance for the upcoming checkpoint.
        - Reviewed checkpoint response submissions for providers who did not achieve the 80% benchmark for the checkpoint to follow up on outstanding questions, concerns, and needed guidance
        - 8 of 9 requested SmartTeach transfers were completed to support accurate site rosters in the platform. There is currently 1 transfer in process.

- *Upcoming Events:*
    - The next NOEEN Monthly Provider Webinar will be held on January 15, 2025 (link). Providers will receive information regarding:
        - Spring CLASS Observations
        - February Child Count
        - February SmartTeach Checkpoint
    - The next NOEEN Monthly Provider Drop-In Office Hours will be held on January 20, 2025.