NEW ORLEANS EARLY EDUCATION NETWORK (NOEEN)

EXECUTIVE SUBCOMMITTEE MEETING

November 17, 2025

NOEEN | NEW ORLEANS EARLY EDUCATION NETWORK

I. CALL TO ORDER

II. ROLL CALL

EXECUTIVE SUBCOMMITTEE MEMBERS

- Rochelle Wilcox (Chair)
- Kate Mehok (Parliamentarian)
- Thelma French (Past Chair)
- Amy Hook-Poirier
- Jonika Julian-Harris
- Jen Roberts

Vice Chair position currently open

III. REVIEW OF NOEEN BYLAWS

ACTION ITEM

The NOEEN Executive Subcommittee is tasked with conducting the annual review of the Bylaws of the New Orleans Education Network (NOEEN) Steering Committee.

The Executive Subcommittee will:

- ❑ **review the current** NOEEN Bylaws
- ❑ **recommend updates to the current** NOEEN Bylaws
- ❑ **provide justifications for each recommendation**

The goal is to finalize these recommendations during the current meeting so that a list of the recommended updates and a draft of the updated bylaws can be presented at the December 2025 Steering Committee meeting.*

**Recommendations and updated bylaws will only be brought to the December Steering Committee meeting if Executive Committee members agree to the updates and there is quorum during the 11/17/25 Executive Subcommittee meeting.*

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BYLAW REVIEW GUIDANCE

The Executive Subcommittee review each bylaw and the sections within.

It is recommended that the Executive Subcommittee use the following steps as part of the review process:

- **Executive Subcommittee Discussion**
  - Questions
  - Recommended changes
  - Justification for changes
- **Public comment**
  - Virtual public comments
  - Written public comments
- **Executive Subcommittee Finalization of Recommendations**
  - Recommendation approval

ARTICLE I
PURPOSE AND DUTIES

SECTION REVIEW

- ❏ 1 - Purpose and Duties

- ➢ Executive Subcommittee Discussion
  - Questions
  - Recommended changes
  - Justification for changes
- ➢ Public comment
  - Virtual public comments
  - Written public comments
- ➢ Executive Subcommittee Finalization of Recommendations
  - Recommendation approval

ARTICLE II
STEERING COMMITTEE MEMBERSHIP

SECTION REVIEW

- ❑ 1 - Steering Committee Composition
- ❑ 2 - Membership
- ❑ 3 - Compensation of Steering Committee Members
- ❑ 4 - Length of Membership
- ❑ 5 - Removal of Steering Committee Members
- ❑ 6 - Steering Committee Member Resignation
- ❑ 7 - Steering Committee Member Vacancies
- ❑ 8 - Officers
- ❑ 9 - Subcommittees
- ❑ 10 - Working Groups

- ➢ **Executive Subcommittee Discussion**
  - **Questions**
  - **Recommended changes**
  - **Justification for changes**
- ➢ **Public comment**
  - **Virtual public comments**
  - **Written public comments**
- ➢ **Executive Subcommittee Finalization of Recommendations**
  - **Recommendation approval**

ARTICLE III
MEETINGS

SECTION REVIEW

- ❑ 1 - Steering Committee Meetings
- ❑ 2 - Order of Meetings
- ❑ 3 - Location
- ❑ 4 - Date and Time of Meetings
- ❑ 5 - Meeting Types
- ❑ 6 - Submission of Agenda Items
- ❑ 7 - Public Comment
- ❑ 8 - Meeting Minutes

- ➢ **Executive Subcommittee Discussion**
  - **Questions**
  - **Recommended changes**
  - **Justification for changes**
- ➢ **Public comment**
  - **Virtual public comments**
  - **Written public comments**
- ➢ **Executive Subcommittee Finalization of Recommendations**
  - **Recommendation approval**

ARTICLE IV
VOTING

SECTION REVIEW

- ❑ 1 - Voting
- ❑ 2 - Quorum
- ❑ 3 - Conflict of Interest
- ❑ 4 - Proxy

- ➢ Executive Subcommittee Discussion
  - Questions
  - Recommended changes
  - Justification for changes
- ➢ Public comment
  - Virtual public comments
  - Written public comments
- ➢ Executive Subcommittee Finalization of Recommendations
  - Recommendation approval

ARTICLE V
AMENDMENTS TO THE BYLAWS

SECTION REVIEW

- ❏ 1 - Amendments
- ❏ 2 - Notice
- ❏ 3 - Format
- ❏ 4 - Adoption
- ❏ 5 - Inclusion

- ➢ Executive Subcommittee Discussion
  - Questions
  - Recommended changes
  - Justification for changes
- ➢ Public comment
  - Virtual public comments
  - Written public comments
- ➢ Executive Subcommittee Finalization of Recommendations
  - Recommendation approval

V. OPEN FORUM

V. ADJOURNMENT